

# SHEFFIELD CITY COUNCIL

## Audit Committee

### Meeting held 3 July 2014

**PRESENT:** Councillors Ray Satur (Chair), John Campbell, Rob Frost, Joe Otten and Sioned-Mair Richards.

#### Officers in attendance

John Mothersole (Chief Executive)

Eugene Walker (Interim Executive Director, Resources)

Laraine Manley (Interim Executive Director, Communities)

Laura Pattman (Assistant Director of Finance, Business Partnering and Internal Audit)

Kayleigh Inman (Senior Finance Manager, Internal Audit)

Andy Eckford (Interim Director of Finance)

Sue Sunderland (Director, KPMG)

Gill Duckworth (Interim Director of, Legal and Governance)

Dave Ross (Principal Committee Secretary)

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#### **1. APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Councillor Helen Mirfin-Boukouris and Liz Stanley.

#### **2. DECLARATIONS OF INTEREST**

- 2.1 Councillor John Campbell declared a personal interest in the item on the Adult Social Care Management Review as he was an employee of the Sheffield Teaching Hospitals NHS Foundation Trust.

#### **3. EXCLUSION OF PUBLIC AND PRESS**

- 3.1 **Resolved:** That the public and press be excluded from the meeting before discussion takes place on the following item of business to be considered relating to the Adult Social Care Management Review on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information as described in paragraph 2 of Schedule 12A to the Local Government Act 1972, as amended, relating to information which is likely to reveal the identity of an individual.

#### **4. ADULT SOCIAL CARE MANAGEMENT REVIEW**

- 4.1 The Chief Executive introduced the report on the Adult Social Care Management Review regarding the overspend position of the Communities Portfolio. The report contained (a) an overview from the Assistant Director of Finance (Business Partnering and Internal Audit) on the outcomes of the management review, (b) a covering report from the Chief Executive and Executive Director of Resources giving consideration to how the issues

identified within the Communities Portfolio related corporately with regard to financial, management information and performance management and (c) the Internal Audit report on the Management Review.

4.2 The Assistant Director of Finance (Business Partnering and Internal Audit) presented the Internal Audit report and highlighted the key themes, overall conclusions and findings. Officers responded to questions from Members of the Committee on the report.

4.3 The Interim Executive Director of Communities presented a report that informed members of the actions and initiatives underway to address the findings and recommendations of the Management Review. Officers responded to questions from Members of the Committee on the report.

4.4 The Committee then discussed how it would monitor the implementation of the actions and initiatives arising from the Management Review.

4.5 The Director, KPMG (the Council's External Auditor) indicated that she had been kept informed of progress and the actions that were being taken. The issues raised would be considered as part of the audit of the 2013/14 accounts. She had also offered assistance to the Interim Executive Director of Communities.

4.6 **Resolved:** That the Committee:-

- (i) notes the report and the comments now made;
- (ii) requests the Assistant Director of Finance (Business Partnering and Internal Audit) to submit a progress report to the December 2014 meeting of the Committee and six monthly thereafter, or earlier if required;
- (iii) requests the Chief Executive to submit a report to the Committee in the autumn on a review of systems at a corporate level and in Portfolios;
- (iv) requests that information be circulated to members of the Committee on cost centre budgeting;
- (v) requests the Interim Executive Director, Resources to provide a verbal update to the next meeting of the Committee on the impact of the overspend on the 2014/15 budget; and
- (vi) notes that members of the Committee not present at the meeting would receive a briefing on the report from the Chief Executive and Interim Executive Director, Resources.

## 5. APPOINTMENT OF DEPUTY CHAIR

5.1 **Resolved:** That Councillor Joe Otten be appointed Deputy Chair of the Committee for 2014/15.

**6. DATE OF NEXT MEETING**

- 6.1 It was noted that the next meeting of the Committee would be held on 17 July 2014 at 6.00 p.m.